

*Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya,
Wardha*



ज्ञान शांति मैत्री

**TENDER DOCUMENT FOR HIRING OF BUS TO CARRY STUDENTS
FROM HOSTELS TO UNIVERSITY CAMPUS AND BACK**

TENDER NO. : - 01/Veh/MGAHV/2008

Price : Rs. 200/-

The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha invites sealed tenders on prescribed proforma for hiring bus with driver to carry students from hostels to University campus and back.

1.0 PARTICULARS OF THE TENDER

- (a) Designation and address of the authority inviting tender : **Registrar**
Mahatma Gandhi Antarrashtriya
Hindi Vishwavidyalaya, Post Box
No.16, Panchteela, Wardha
- (b) Tender No. : 01/Veh/MGAHV/2008
- (c) Type and number of vehicles required with Driver : One Bus/50 Seater
- (d) Year of Manufacture : Not earlier than June, 2000
- (e) Condition of the vehicle : Vehicles offered for hire should be of good condition particularly in respect of: -
(a) Engine
(b) Body/Paint
(c) Tyre
(d) Seat
- (g) Providing of Diesel, oil & lubricant : By the Owner of Vehicles
- (h) Approximate period of hiring of vehicles : One Academic Year i.e. from July to April/May (extendable)
- (i) Availability of vehicle : On all working days declared by the University from 7 am till required and also during holidays if required.
- (j) Area of Operation : Wardha
- (k) Last date and time of Sale of tender document : 14-08-2008 (5-00 PM)
- (l) Last date and time of receiving tenders : 18-08-2008 (5 PM)
- (m) Date and time for opening tenders : 20-08-2008 (3 PM)

2.0 OTHER TERMS AND CONDITIONS

- (i) The tender should be submitted as per enclosed Annexure in Sealed envelope duly marked as “Tender for hiring of BUS”.
- (ii) Tender duly signed by tenderer must be addressed to **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001.** Tenders on individuals name will not be accepted. Duly completed tender documents along with DD of Rs.20,000/- as EMD in favour of **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, wardha** should be dropped in the box kept at Deputy Registrar (Academic) office.
- (iii) The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha shall not be responsible for any postal delay for non-receipt of tender by due date and time for whatsoever the reason.
- (iv) It will be the responsibility of the tenderer to place the vehicle for inspection of the vehicle if called by the University authorities.
- (v) Details of vehicle e.g. Registration No., Year of Manufacturer etc. along with monthly charges should be mentioned clearly in the tender along with documents wherever necessary charges should include salary paid to Driver, diesel, insurance, RTO clearance, cost of repairing/maintenance etc.
- (vi) Vehicles must have necessary R.T.O. clearance and University will not be responsible for any R.T.O. regulatory matters relating to registration of vehicles etc.
- (x) The University shall not be responsible for any claims arising out of accidents/incidents/damages/injuries.
- (xi) Vehicle must have valid registration certificate and the driver of the vehicle must have valid driving license.
- (xii) Vehicle must have valid comprehensive insurance cover policy.
- (xiii) The tenderer must submit a declaration regarding non-involvement of vehicle being offered for hire in any accident/court case etc.
- (xiv) Repairs of the vehicle is to be carried out by the tenderer immediately during the period of hire.
- (xv) In case of major break down of the vehicle the replacement of the same must be provided by the Contractor immediately. The University shall have the right to hire any other vehicle during break down at the expense of the tenderer.

- (xvi) Earnest money of all unsuccessful tenderer will be returned within 30 days of the award of Contract of hiring of Vehicle and EMD of successful Tenderer will be retained as Security deposit.
- (xvii) The successful tenderer should furnish a certificate that all the terms and conditions of the tender document are understood by the tenderer and ready to abide by the same without any variation.
- (xviii) Cost of the tender document is Rs.200/- in case the tender document is down loaded by the intending tenderers from MGAHV, Wardha Web Site **www.hindivishwa.org** then they are to pay tender document cost in the form of D.D. in favour **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, wardha payable at Wardha** failing which their tender will not be considered.
- (xix) Latest income tax clearance (attested Photocopy) is to be submitted along with tender.
- (xx) Service Tax No. with certificate of registration from Central Excise Department to be submitted along with tender.
- (xxi) Approximate run of bus will be 100 km per day.

ANNEXURE

**FOR VEHICLES HIRED ON CONTRACT FOR HIRING OF BUS TO CARRY
STUDENTS FROM HOSTELS TO UNIVERSITY CAMPUS AND BACK**

Rates inclusive of Diesel/salary of Driver/Permit/Insurance/and all other incidental expenses for vehicles (Taxies) hired on monthly basis for University duties in areas as per Tender Document No – **01/Veh/MGAHV/2008**

TYPE OF VEHICLES	NO. OF VEHICLE (CAPACITY)	YEAR OF MANU-FACTURE	FIXED MONTHLY CHARGES (Including service Tax)	REMARKS IF ANY

It is certified that all the terms and conditions of tender document No –**01/Veh/MGAHV/2008** have been understood by me/us and ready to accept the same without any variation.

(Signature of Tenderer with Seal)

Name : -

Address : -

ANNEXURE

AGREEMENT

(Agreement to be executed on Rs.100/- Non-judicial Court Stamp)

An agreement made this day of BETWEEN
..... (*hereinafter called the contractor which
expression shall include his legal representatives*) of the one part and the Registrar, MGAHV,
Wardha of the other part and WHEREBY the contractor agrees to supply the Vehicles on hire to
***The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela,
Wardha-442001*** as per details given below : -

Type of Vehicle	Hiring Charges per Month	Maintenance, Salary of Driver and other expenses during the period of hire to be borne by	Diesel, oil & lubricant to be provided by
BUS/50 Seater		The Contractor	The Contractor.

and on the terms and conditions hereinafter mentioned viz. :-

- (a) That this Contract shall remain valid for a period ofw.e.f. initially and if the services are found satisfactory the same may be extended for another Months.
- (b) That the vehicle(s) with driver(s) are to be placed under disposal of the onfree of any Diesel cost from the Contractors' site tosite.
- (c) That the vehicles which will be given on hire should be of good running condition.
- (d) that the date fixed for placing the vehicle(s) on hire as mentioned above

- (e) that in case of any major break down of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of break down, failing which **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001**, shall have the right to hire any other vehicle(s) against break down vehicle(s) at the expense of the Contractor and the Contractor will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made, should the same be higher.
- (f) That in the event of any accident or damages while vehicle is on **MGAHV** duty, **MGAHV** shall be completely free from any liability of the nature connected with the accident/damages. The contractor himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of contractor including any third party claims. However, if damage or loss is incurred to **MGAHV** and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, contractor shall reimburse on demand and without any demur the compensation/damages.
- (g) That **MGAHV** shall not be responsible for any claim that arises due to damages/injuries pilferage to the contractor vehicle(s) property under any circumstances while the vehicle(s) is engaged on **MGAHV** duty.
- (h) that the **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001**, shall have full power to reject the vehicle(s) which to the true intent and meaning is not in accordance with the requirement as per tender document No – **01/Veh/MGAHV/2008** related to hiring of vehicle(s) in question.
- (i) That the contractor will deposit a sum of Rs.20,000/- as security for compliance with the terms and conditions of this contract.
- (j) the **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001**, reserves the right to
- (i) terminate this contract by giving notice of one week in advance if the services of the Contractor are found not satisfactory, during the currency of the contract.
 - (ii) to enter in to parallel contract for similar services with other agencies/person whenever it is found necessary.

- (iii) to extend the contract up tomonths, if required from the date of expiry of the initial period at the same terms and conditions.
- (k) that the contractor will be entirely responsible for the execution of this contract in all respect in accordance with the conditions of this contract and shall not assign or sub-let the same.
- (l) if the contractor becomes insolvent or he or his Agent offers any bribe in connection with the contract or the contractor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001**, may on behalf of the University terminate the contract and forfeit the said deposit and recover from the contractor any loss suffered by the University on account of the contract being terminated.
- (m) if any dispute or difference shall arise including this contract the settlement of which is not hereinbefore provided for the same shall be referred to the arbitration of the **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001** or if he is unable or unwilling to act as arbitrator to the arbitration of any person nominated by him in writing and the decision of such arbitrator shall be final and binding on the parties to this contract.

Signed by the said contractor

In the presence of : -

1st Witness

Address

2nd Witness

Address

Signed by the said for and on behalf of the
University

In the presence of : -

1st Witness

Address

2nd Witness

Address