

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha



ज्ञान शान्ति मैत्री

**TENDER DOCUMENT FOR HIRING OF BUS TO CARRY STUDENTS FROM
HOSTELS TO UNIVERSITY CAMPUS AND BACK AND TATA SUMO/09 SEATER
VEHICLE FOR OFFICIAL PURPOSES**

TENDER NO. :- 02/Veh/MGAHV/2009

Price: Rs. 200/-

The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha invites sealed tenders on prescribed Performa for hiring bus with driver to carry students from hostels to University campus and back and Tata Sumo/09 Seater vehicle for official purposes.

1.0 PARTICULARS OF THE TENDER

- (a) Designation and address of the authority inviting tender : **Registrar**
Mahatma Gandhi Antarrashtriya
Hindi Vishwavidyalaya, Post Box
No.16, Panchteela, Wardha
- (b) Tender No. : 02/Veh/MGAHV/2009
- (c) Type and number of vehicles required : 20-30 Seated /02-03 Buses
With Driver One Tatasumo/ 09 Seater Vehicle
- (d) Year of Manufacture : Bus Not earlier than June, 2005 and
Sumo/ 09 Seater Vehicle not earlier
than June 2007.
- (e) Condition of the vehicle : Vehicles offered for hire should
be of good condition particularly
in respect of: -
(a) Engine
(b) Body/Paint
(c) Tyre
(d) Seat
- (f) Providing of Diesel, oil & lubricant : By the Owner of Vehicles
- (g) Availability of vehicle : On all working days declared by the
University from 7 am till required
and also during holidays if required.
- (h) Area of Operation : For Bus Wardha and as required for
Sumo/ 09 Seater Vehicle
- (i) Last date and time of Sale of tender Document : 20-07-2009 (5PM)
- (j) Last date and time of receiving tenders : 21-07-2009 (4 PM)
- (k) Date and time for opening tenders : 22-07-2009 (4 PM)

2.0 **OTHER TERMS AND CONDITIONS**

- (i) The tender should be submitted as per enclosed Annexure in Sealed envelope duly marked as “Tender for hiring of BUS/SUMO/ 09 Seater Vehicle”.
- (ii) Tender duly signed by tenderer must be addressed to **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha-442001.** Tenders on individuals name will not be accepted. Duly completed tender documents along with DD of Rs.20,000/- for Bus and Rs. 5000/- for Tata Sumo/ 09 Seater Vehicle as EMD in favour of **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha** should be dropped in the box kept at Stores and Purchase Department.
- (iii) The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Panchteela, Wardha shall not be responsible for any postal delay for non-receipt of tender by due date and time for whatsoever the reason.
- (iv) It will be the responsibility of the tenderer to place the vehicle for inspection of the vehicle if called by the University authorities.
- (v) Details of vehicle e.g. Registration No., Year of Manufacturer etc. along with monthly charges should be mentioned clearly in the tender along with documents wherever necessary, charges should include salary paid to Driver, diesel, insurance, RTO clearance, cost of repairing/maintenance etc.
- (vi) Vehicles must have necessary R.T.O. clearance and University will not be responsible for any R.T.O. regulatory matters relating to registration of vehicles etc.
- (x) The University shall not be responsible for any claims arising out of accidents/incidents/damages/injuries.
- (xi) Vehicle must have valid registration certificate and the driver of the vehicle must have valid driving license.
- (xii) Vehicle must have valid comprehensive insurance cover policy.
- (xiii) The tenderer must submit a declaration regarding non-involvement of vehicle being offered for hire in any accident/court case etc.
- (xiv) Repairs of the vehicle are to be carried out by the tenderer immediately during the period of hire.
- (xv) In case of major break down of the vehicle the replacement of the same must be provided by the Contractor immediately with in short notice. The University shall have the right to hire any other vehicle during break down at the expense of the tenderer.

- (xvi) Earnest money of all unsuccessful tenderer will be returned within 30 days of the award of Contract of hiring of Vehicle and EMD of successful Tenderer will be retained as Security deposit.
- (xvii) The successful tenderer should furnish a certificate that all the terms and conditions of the tender document are understood by the tenderer and ready to abide by the same without any variation.
- (xviii) Cost of the tender document is Rs.200/- in case the tender document is down loaded by the intending tenderers from MGAHV, Wardha Web Site **www.hindivishwa.org** then they are to pay tender document cost in the form of D.D. in favour **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, wardha payable at Wardha** failing which their tender will not be considered.
- (xix) Latest income tax clearance (attested Photocopy) is to be submitted along with tender.
- (xx) Service Tax No. with certificate of registration from Central Excise Department to be submitted along with tender.
- (xxi) Approximate running of the vehicle, Bus-100Km/day per bus, Sumo/09 Seater Vehicle 2500 Km/month.
- (xxii) Separate tender document should be filled up for Bus& Sumo/ 09 Seater Vehicle.

ANNEXURE

**BUS TO CARRY STUDENTS FROM HOSTELS TO UNIVERSITY CAMPUS AND
BACK AND TATA SUMO VEHICLE FOR OFFICIAL PURPOSES**

Rates inclusive of Diesel/salary of Driver/Permit/Insurance/and all other incidental expenses for vehicles (Taxies) hired on monthly basis for University duties in areas as per Tender Document No – **02/Veh/MGAHV/2009**

TYPE OF VEHICLES	NO. OF VEHICLE (CAPACITY)	YEAR OF MANU-FACTURE	FIXED MONTHLY CHARGES (Including service Tax)	REMARKS IF ANY

It is certified that all the terms and conditions of tender document No –**02/Veh/MGAHV/2009** have been understood by me/us and ready to accept the same without any variation.

(Signature of Tenderer with Seal)

Name: -

Address: -