



# **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya**

## **Ordinance No 56/2014**

### **Master of Philosophy (M. Phil)**

#### **DEFINITIONS :**

Unless otherwise repugnant to the Act, the Statutes and the Ordinances of the University, the terms used in this Ordinance shall be read with the following interpretations:

1. 'Academic Council' means the Academic Council of Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, as explained under Section 22 of the Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya Act, 1996 and Clause-15 of THE SCHEDULE attached to the Act, and shall have the same meaning as 'VIDYA-PARISHAD'.
2. 'Board of Studies' (BoS) means Board of Studies of the concerned Department / Centre, as explained under Clause-17 of THE SCHEDULE attached to Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya Act, 1996.
3. 'Candidate' means a person who applies for the M. Phil. programme as per the present Ordinance.
4. 'Co-supervisor' means the second supervisor who assists the supervisor in monitoring and guiding the research scholar.
5. 'Departmental Admission Committee' (DAC) means a committee of the Department / Centre formed to conduct the admission test for the M.Phil programme.
6. 'Examiner' means an expert for evaluation of the dissertation and includes in the panel of examiners.
7. 'Literature Review' means study, review and analysis of the literature or material related to the field of research M.Phil candidate, which is used or to be used while pursuing the M.Phil. programme.
8. 'M.Phil.' stands for Master of Philosophy.
9. 'Supervisor' means the principal supervisor who monitors and guides the M.Phil candidate.

#### **PROVISIONS :**

##### **1.1 PROGRAMME**

M. Phil. is an academic programme based on theory teaching and research.

##### **1.2 ADMISSION**

Admission to M. Phil. Programme shall be made in the beginning of each academic year through all India publicity/ advertisement.

##### **1.3 ELIGIBILITY**

The candidates must have at least 55% marks (50% for SC/ST) in their Master's Degree in the subject.

The Department/Centre of the University shall decide the subject at the level of Master's Degree for eligibility to take admission in the M.Phil programme according to the need of the discipline and research.

Screening of applications shall be done by the department/ centre concerned.

#### **1.4 ADMISSION COMMITTEE**

Constitution of the Departmental Admission Committee (DAC)/ Admission Committee of the Centre (CAC) to conduct Written Test and Interview shall be as follows:

- (i) Head of the Department/Director of the Centre (**Chairperson**)
- (ii) All Professors of the concerned Department/Centre.
- (iii) All Associate Professors of the concerned Department/Centre.
- (iv) All Assistant Professors of the concerned Department/Centre.
- (v) One expert from other School of the university nominated by the Vice-Chancellor from a panel consisting of four members submitted by the HoD/DoC.
- (vi) One SC/ST member as observer to be nominated by the Vice-Chancellor.

#### **1.5 SELECTION**

Selection of candidates shall be made on the basis of a written test of 80 marks and interview of 20 marks.

A merit list shall be prepared on the basis of

1. Percentage of marks in written test & interview and
2. Percentage of marks at post graduate examination in one subject.
  - 5% weightage shall be awarded to JRF.

#### **1.6 RESERVATION**

The guidelines of the University Grants Commission (UGC) and the directions of the Ministry of Human Resource Development (MHRD) made from time to time with regard to reservation for SC/ST/OBC/PH in M. Phil. admissions shall be applicable automatically.

Percentage of reservation shall be applied on the total number of seats available in the department in each academic year and shall be advertised accordingly.

Interchangeability of seats among SCs and STs shall be applicable as per rules.

In case no eligible candidates from the reserved categories are available, the vacant seats in the reserved quota shall not be filled by any non SC/ST candidates.

Relaxation and concession in respect of educational qualification, age, experience and qualifying marks/standard will be as per existing rules made by MHRD and UGC in case of admission of SC/ST/OBC/PWD candidates.

#### **2.1 DURATION OF THE PROGRAMME**

M. Phil. shall be of 03 (Three) Semester Programme of 18 months

## 2.2 SEMESTERS

### Semester – One

#### There shall be four courses for Written Examination:

Course-1	Foundations of Research Methods	:	50 Marks	02 credit
Course-2	Methods of Research in the Discipline	:	100 Marks	04 credit
Course-3	Computer Application	:	50 Marks	02 credit
Course-4	Perspective and Approaches in the discipline	:	100 Marks	04 credit
Course-5	Practicum: 2 (Two) Short/Mini projects giving Experimental Training pertaining to the above courses.	:	100 Marks	04 credit

(Shall be evaluated by the committee constituted by the Department/Centre)

### Semester – Two

#### A- There shall be two Courses, out of which course 06 shall be for Written Examination:

Course-6-Interdisciplinary Studies	:	100 Marks	04 credit
Part–A	:	Foundation of interdisciplinary studies (one unit)	
Part–B	:	Study of one course of three units ( <i>shall be decided by the Department</i> )	

Course-7-Review of Literature	:	100 Marks	04 credit
Part–A:	Review of Research Literature in form of Term Paper.		
Part–B:	Preparation of Research Proposal for M. Phil. (Review, Statement of Research Problem & Proposed Methodology)		

(shall be evaluated by the committee constituted by the Department/Center)

Written Examination shall be conducted by the Department of Examination of the University. For course No. 5 & 7 (to be evaluated by the committee constituted by the Department/Center) marks shall be submitted to the Controller of Examination by the HoD/DoC.

#### B- Approval of topic and synopsis:

Candidate shall present a seminar before the Departmental Committee/Committee of the Center based on the research topic in the beginning of Semester two. After successful completion of the seminar the Departmental Committee/Committee of the Centre shall approve the topic and the candidate will be asked to submit tentative synopsis of his future research work through his/her supervisor to the HoD/DoC.

### Semester – Three

The candidate shall present a dissertation on the Topic approved by the Department/ Centre.

If a candidate does not qualify in written Examination, he/she shall not be allowed to submit his/her dissertation for M. Phil. degree.

\* Course shall be developed by a committee constituted by the Vice-Chancellor under above guidelines.

## **2.3 DISTRIBUTION OF MARKS AND CREDITS**

### **MARKS**

- i. Written Examination – 75 each paper
- ii. Internal Assessment – 25 each paper

\* Internal Assessment shall be based on Seminar and Term paper

To qualify in written Examination the student needs to obtain at least 50% marks in each paper i.e. separately in written, seminar and term paper.

### **CREDIT**

Written Examination and Presentation : 24  
evaluation of dissertation and viva-voce : 08 (6+2)

## **2.4 PATTERN OF QUESTIONS**

- i. Long answer type questions
- ii. Short answer type questions
- iii. Objective/Multiple choice type Questions

Candidate shall be allowed to reappear in any two papers. Promotion to next stage shall not be stopped.

## **2.5 GRADING SYSTEM**

Grading system adopted by the University for Examinations shall be followed.

## **3.1 ATTENDANCE**

- (i) M. Phil. Candidate shall be required to be present in the University. Their presence shall be duly recorded and maintained in the Department/Centre concerned. Attendance of a candidate should not be less than 75% per month to appear in written exam.
- (ii) G.O.I. rules regarding Female/Male candidates shall be followed in case of Maternity / Paternity Leave.

## **4.1 FELLOWSHIP/ SCHOLARSHIP**

M.Phil candidates will be provided fellowship/ scholarship as per the guidelines of the funding agencies.

## **5.1 SUPERVISOR**

A supervisor shall be appointed by the BoS of the Department/Center. The supervisor shall be a Professor, Associate Professor, or an Assistant Professor with Ph.D. must have the experience of teaching at Post Graduate level for at least three years and minimum 5 (Five) research papers published in refereed /ISSN journals. However, an Assistant/Associate Professor who does not hold a Ph.D. degree but has M.Phil and 4 (four) years teaching experience at PG level and without Ph.D. and M.Phil having experience of teaching at PG level for at least 6 (Six) years with at least five research papers published in refereed/ISSN journals or reputed journals, may also be appointed as a supervisor.

In addition to the Supervisor, the BoS may appoint one co-supervisor, if required, from the University or outside, on the recommendation of the supervisor. The proposed co-supervisor must have the eligibility of being a supervisor according to the university ordinance. He must have specialization in the concerned area proved by published work. A person shall not be a co-supervisor for more than two scholars at a time.

#### **6.1 NO. OF SEATS UNDER A SUPERVISOR**

A supervisor shall not have at any given point of time more than five M. Phil. candidates.

#### **6.2 ALLOTMENT OF SCHOLAR**

Allotment of scholar(s) to a supervisor shall be made at the beginning of semester-two by the Departmental Committee/Committee of the Centre concerned.

#### **7.1 SUBMISSION OF DISSERTATION**

An M.Phil. candidate shall be required to submit a dissertation in triplicate duly recommended by the supervisor and forwarded by the HoD/DoC to the controller of Examination on or before the date fixed by the university for submission.

The dissertation shall contain a declaration from the candidate and a certificate from his supervisor that the dissertation incorporates bona-fide research of the student and that this has not been submitted for another degree of this or any other University.

Three copies of summary containing findings of research work presented in the dissertation shall be submitted at the time of submission of the dissertation.

#### **8.1 LANGUAGE**

- (i) The Language of the dissertation shall be 'Hindi', written in 'Devnagari' script.
- (ii) The summary of the dissertation shall be submitted in Hindi and English both.

#### **9.1 EVALUATION OF DISSERTATION**

- i. The HoD/DOC shall submit a panel consisting of ten external experts to the Controller of Examinations and the Vice-Chancellor, on his request, shall nominate required number of names as Examiner from the panel. No examiner shall evaluate more than five dissertations.
- ii. One Examiner shall be nominated by the Vice-Chancellor for Viva-voce.
- iii. 150 marks are fixed for evaluation of the dissertation and 50 marks for Viva-voce.
- iv. 55% (50% for SC/ST) shall be required for award of the M. Phil degree.

#### **10.1 ELECTRONIC VERSION OF THESIS TO BE SUBMITTED TO INFLIBNET**

As per the guidelines of the UGC the Research student has to submit an electronic version of his/her thesis into "Shodhganga" a digital repository set-up at the INFLIBNET at the time of submission of thesis, however it will get published (made visible) on "Shodhganga" only after release of notification by the university regarding the award of M. Phil. degree. This is mandatory for all research students.

#### **11.1 DEGREE AND PROVISIONAL CERTIFICATE**

Along with the degree the University shall issue a Provisional Certificate certifying to the effect that the degree has been awarded in accordance with the

provisions contained in the UGC Minimum Standards and Procedures for Award of M.Phil./Ph.D. Degree, Regulations, 2009.

## **12.1 REMOVAL OF DIFFICULTIES**

Notwithstanding anything contained in the above Ordinance, the Vice-Chancellor may take such measures, as may be necessary for removal of difficulties.

**☛ Note :**

*This ordinance has incorporated all the provisions contained in UGC (Minimum Standards and Procedure for Award of M. Phil/ Ph. D. Degree) Regulation, 2009.*

## Appendix: As a Part of Ordinance

1. लघु शोध-प्रबंध का मुखपृष्ठ : अन्य सूचनाओं के साथ केवल शोधार्थी का नाम होगा, शोध निर्देशक का नहीं
2. लघु शोध-प्रबंध के मुखपृष्ठ हेतु प्रस्तावित रंग : गहरा नीला
3. एम.फिल लघु शोध-प्रबंध प्रस्तुतीकरण : क) संदर्भ पद्धति : APA का पालन किया जाएगा।  
ख) फॉन्ट : Arial Unicode (Kokila)

### लघु भाष्य प्रबंध का प्रस्तावित प्रारूप :

1. घोषणा-पत्र / प्रमाणपत्र : शोधार्थी एवं निर्देशक की ओर से एक ही होगा।
2. भूमिका :
3. विषयानुक्रमणिका :
4. संक्षिप्तक्षर (यदि आवश्यकता हो) :
5. अध्यायवार मूल अतर्वस्तु :
6. परिशिष्ट :
7. संदर्भ सूची :